



## YD International Express Co., Limited

### Apply for a Letter of Long-Term Authorization(POA)

The following documents should be attached to apply the Letter of Long-term Authorization (POA):

1. **Two originals** of the Letter of Long-term Authorization, which must be signed and stamped by the entruster.
2. **Two copies** of the front and back of the ID card (or ARC), which must be signed and stamped by the entruster.

Notes:

1. The maximum time of long-term appointment is 5 years (from the date of submission of the customs letter).
2. The entruster needs to provide the contact phone number, address, and E-mail for us to contact.

Please send the above documents by registered mail to:

YD International Express Co., Limited

Attention: Customs Department: Miss Yau & Miss Lee

Address: TACTL Administrative Building, Room 261, No. 10-1, Hangqin North Road,  
Dayuan District, Taoyuan City

Tel: 03-3931179

For Customer Service, please call: 02-77307700 or please send mail to:

E-Commerce Department: [sales.ec@acsnets.com](mailto:sales.ec@acsnets.com)

核准日期 Approval Date: \_\_\_\_\_

核准文號 Approval Number: \_\_\_\_\_

## Letter of Long-term Authorization

I hereby entrust **YD International Express Co., Limited**, from \_\_\_\_\_ (date) to \_\_\_\_\_ (date) , to process all the prescribed customs clearance procedures related to all the import, export, and transit (transshipment) goods on behalf of me .The trustee is entitled to full authority over all entrusted matters, including the verification of examination result, payment of duties/taxes/fees, claiming import goods, abandonment, recognition, receiving all the notifications and documents such as duty memo issued by your office, picking up the sample of goods, and the special mandate to process such matters as shut-out and exportation of shut-out export goods as well as the claim of goods out of the warehouse.

In order to process the paperless operation of the required documents for C2 (Document Review) Import/Export Declarations, the electronically transmitted documents, on which the stamp of the entruster or its responsible person is unavailable, have genuinely been submitted by the entruster to the trustee.

The aforementioned entruster, should it intend to limit, withdraw, or dismiss the right of the trustee, shall notify your office in writing, which will not become effective until approved by your Office.

To Taipei Customs, Customs Administration, Ministry of Finance

**Entruster:** \_\_\_\_\_ (Signature/Stamp)

Name of the Responsible Person : \_\_\_\_\_ (Signature/Stamp)

National ID Card or ARC Number: \_\_\_\_\_

Customs Management Number: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Trustee: YD International Express Co., Limited** (Signature/Stamp)

Name of the Responsible Person: 吳姚霆 (Signature/Stamp)

Box Number: 0R3

Address: 桃園市大園區航勤北路10-1號261室

Phone Number: 03-3931179

Date: (year/month/day) \_\_\_\_\_

### 【Instruction】

Except the documents where the original hard-copy is required based on legal provisions or where the Customs stamp is mandatory, any other documents submitted via electronic data transmission shall be categorized as “Electronically Transmitted Documents”. (The entruster is still required to put the signature/stamp on this letter of authorization.)

核准日期 Approval Date: \_\_\_\_\_

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